

28/11/2022

Edital n.º 1785/2022 (Notice no. 1785/2022) Recruitment procedure for a position of Principal Researcher



Where to apply

Application Deadline: 21/12/2022 00:00 - Europe/London

Contact Details

Where to send your application.

COMPANY

NOVA Medical School

E-MAIL

rh.recrutamento@nms.unl.pt

Hiring/Funding Organisation/Institute

ORGANISATION/COMPANY

NOVA Medical School

COUNTRY

Portugal

ORGANISATION TYPE

Higher Education Institute

CITY

Lisboa

WEBSITE

<https://www.nms.unl.pt/pt-pt/NMS>

STREET

Campo Mártires da Pátria 130

ORGANISATION/COMPANY

NOVA Medical School

LOCATION

Portugal › Lisboa

RESEARCH FIELD

Management sciences

TYPE OF CONTRACT

Other

RESEARCHER PROFILE

Leading Researcher (R4)

JOB STATUS

Other

APPLICATION DEADLINE

21/12/2022 00:00 - Europe/London

OFFER DESCRIPTION

Edital n.º 1785/2022

(Notice no. 1785/2022, Published on *Diário da República* N.º 228, 2nd serie, of November 25, 2022,)

Recruitment procedure for a position of Principal Researcher

International selection procedure for hiring an Principal Researcher under the program contract for support to the development of R&D activities, signed between FCT, I.P., and UNL

Pursuant to the provisions of paragraph 2 of article 11 of Decree-Law No. 57/2016, of August 29, amended by Law No. 57/2017, of July 19, it is made known that, by order of May 5, 2022 of the Rector of the UNL, Professor João Sàágua, is open for a period of 15 working days, from the day immediately following the publication of this Notice on *Diário da República*, recruitment procedure for a position of Principal Researcher in the area of science management, specifically for Coordination of the Pre award office, for the Faculdade de Ciências Médicas|NOVA Medical School from Universidade Nova de Lisboa.

This recruitment procedure is documental, has an international character and is governed by the provisions contained in articles 18 and 20 of Decree-Law No. 57/2016, of August 29, amended by Law No. 57/2017, of July 19.

This call is open under the program contract for development support of R&D activities, entered into between FCT, I.P., and UNL and in accordance with the provisions of no. 4 of article 28 of the Regulation of Scientific Employment (REC), published in the *Diário da República*, and by Regulation no. 607-A/2017, of November 22.

I — Order of authorization from the Rector

This recruitment process was opened by order of May 5, 2022, of the Rector of the UNL, given after the execution of the aforementioned agreement program between FCT, I.P., and UNL, the confirmation of the existence of adequate budget and that the job now offered is provided for in the personnel map of the Faculdade de Ciências Médicas|NOVA Medical School and there characterized by the category.

II — Job description:

1 — Workplace:

Faculdade de Ciências Médicas|NOVA Medical School

Polo de Investigação

Rua do Instituto Bacteriológico, 5

1150-199 Lisboa

2 — Functional Content:

Principal Researcher in the area of science management - Coordinator of the Pre award office, with the following functions:

- Development of the funding service strategy and support for applications, in line with the institutional strategy for research;
- Creation, development and management of a service to support for funding and support for applications from researchers in the areas of health;
- Definition and management of pre award service indicators;
- Support in the development of regulations for submitting applications;
- Management of requests for support from researchers and identification of support needs to give;
- Management of support at all stages of the researchers' funding application process;
- Management of negotiation processes and signing of funding contracts;
- Articulation and mediation with funding entities during the application processes and negotiation;
- Articulation with the other services during the application and negotiation processes;
- Participation in training sessions for the preparation, submission and negotiation of applications to funding;
- Organization of information sessions and workshops to support preparation and submission of funding applications;
- Communication design to increase internal and external visibility and awareness of the service;
- Participation in national and international networks with similar structures.

The functions to be performed are in line with the Sustainable Development Objective #3 — Quality Health: Ensuring healthy lives and promoting well-being for all in all ages.

3 — Remuneration:

Value corresponding to index 220, 1st step of the category of principal researcher, in the scientific research career, as per annex I of Decree-Law No. 124/99, of April 20, and pursuant to paragraph 2 of article 2 of Regulatory Decree no. 11-A/2017, of December 29.

III — Requirements:

1 — Pursuant to paragraph 1 of article 10 of the ECIC, it is a general requirement for applying to the present recruitment process:

- a) Hold a PhD degree, for more than 5 years.
- b) Have proven experience in pre award service.
- c) National, foreign and stateless persons may apply for this competition, as provided for in paragraph 1 of art. 1 of DL 57/2016, in its current wording.

2 — Candidates must also have a relevant curriculum with experience in the activities of:

- Development of the funding and application support service strategy, aligned with the institutional strategy for research.
- Management of a support service for funding and support for applications from researchers in the areas of health.
- In-depth knowledge of national and international funding opportunities, dedicated to researchers, projects and institutions.
- Belonging to relevant national and international networks for the strategic development function of the pre award service in the health areas.
- Support for competitive applications in the health area (more than 5 years of experience).

IV - Application Presentation:

1 — Candidates will submit applications, preferably in digital format, to the email: rh.recrutamento@nms.unl.pt

2 — The application process must be accompanied by the following documentation:

a) Application, using the form available at <https://www.nms.unl.pt/pt-pt/nms/junte-se-a-nms/recrutamento/detalhe/recruitmentid/8517>; where the candidate must express his consent for the communications and notifications, within the scope of this procedure, be done by email, indicating the respective address;

b) Certificate attesting the degrees or titles invoked;

c) *Curriculum vitae*, organized according to the systematic in point V of this Notice;

d) Motivation Letter.

3 — Applications duly instructed with the documents mentioned above in the point 2 must be submitted within 15 working days from the day after publication of the Notice in *Diário da República* .

4 — The lack of any supporting documents, which cannot be ex officio supplied, will determine the rejection of the application.

5 — Candidates must organize their *Curriculum vitae*, in accordance with the systematic of point V of this Notice.

V — Evaluation criteria:

1 — The curriculum assessment will take into account the following elements, with the following weighting;

a) Professional experience in pre award services (number of years) — 30%;

b) Knowledge of national and international funding opportunities, applied to health issues, dedicated to researchers, projects and institutions (dominated national and international funding programs) — 20%;

c) Experience in supporting applications (number of supported applications, number of approved projects, volume of funding obtained) — 20%;

d) Participation in formal networks of science managers (number of years) — 15%;

e) Experience in team coordination (number of years in team coordination) — 10%;

f) Frequency of international events on science management — 5%;

2 — If the Jury deems it necessary or in the event of a tiebreaker, the three best placed candidates will be called for an individual interview. In this case, the curriculum evaluation will have a weight of 90% and the interview will have a weight of 10%. The final classification of each candidate is obtained by the sum of the Jury scores divided by the number of Jury members.

3 — In case there is no interview, the final classification will be equal to the classification obtained in the curriculum evaluation.

4 — Under the terms of Decree-Law No. 29/2001, of February 3, candidates with disabilities are given preference in equal classification, which prevails over any other legal preference. Candidates must declare in the letter of motivation, under oath, the respective degree of disability, the type of disability and the means of communication/expression to be used in the selection process.

VI — Composition of the Selection Committee:

The jury, appointed by the Director with powers delegated by rectoral order No. 80/2022 of May 5, has the following composition:

President: Professor Helena Cristina de Matos Canhão, Director of Faculdade de Ciências Médicas|NOVA Medical School from Universidade NOVA de Lisboa, by delegation of powers.

Members:

Doctor Patrícia Calado, Vice-Dean for Research of Faculdade de Ciências Médicas|NOVA Medical School from Universidade NOVA de Lisboa;

Professor Conceição Calhau, Vice-Dean for the Services to the Community of Faculdade de Ciências Médicas|NOVA Medical School from Universidade NOVA de Lisboa;

Professor Nuno Neuparth, Vice-Dean to the Pedagogical Council of Faculdade de Ciências Médicas|NOVA Medical School from Universidade NOVA de Lisboa.

VII — Evaluation of applications:

1 — After the deadline for applications, the Selection Committee meets for evaluation and ordering of candidates.

2 — Based on the appreciation of the curricula, of their suitability to the scientific area where it is open, of the other contest pieces and in the assigned classifications, according to the indicator criteria and considerations provided for in paragraph V above, the Selection Committee will admit the candidates with a final classification, in absolute merit equal to or greater than 50, or to their exclusion, when they have a final rating of less than 50.

3 — Once the admitted candidates are determined, based on the above classifications, the jury presents written reasoning with the ordering of these candidates.

4 — The ordering of the admitted candidates is done by voting of the members, respecting the order presented in the opinion referred to in paragraph 3 above.

5 — In compliance with the Code of Administrative Procedure, all candidates will be notified

of the results of the admissibility check to, if they wish, comment on seat of prior hearing.

VIII — Non-discrimination and equal access policy — Faculdade de Ciências Médicas|NOVA Medical School, the organic unit of Universidade NOVA de Lisboa, actively promotes a policy of non-discrimination and equal access, so no candidate may be privileged, benefited, harmed or deprived of any right or exempt from any duty on the grounds, inter alia, of ancestry, age, sex, sexual orientation, marital status, family situation, economic situation, education, origin or social condition, genetic heritage, reduced work capacity, disability, chronic illness, nationality, ethnic origin or race, territory of origin, language, religion, political or ideological convictions and union membership.

November 15, 2022. — The Director, *Professor Doutora Helena Canhão*.

More Information

ADDITIONAL INFORMATION

Web site for additional job details

<https://www.nms.unl.pt/pt-pt/nms/junte-se-a-nms/recrutamento/detalhe/recruitm...>

Map Information



Job Work Location



Personal Assistance locations

WORK LOCATION(S)

1 position(s) available at
NOVA Medical School
Portugal
Lisboa
Campo Mártires da Pátria
130

EURAXESS offer ID: 871518

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